Human Resources Comparison Chart

VENDOR INFORMATION	PAYROLL PROCESSING										TIME & ATTENDANCE							
	Cloud-based software which allows for 24/7 accessibility from anywhere with Internet connectivity	Process payroll checks for employees	Employee direct deposit management	Full payroll tax management processing and compliance filings	Tracks employee salaries, bonuses, voluntary deductions	Employee garnishment payments and tracking	Online administrator processing portal as well as employee access portal	Employee access to pay statements, W2's, 1095 forms via mobile app	Ability for employees to update their information online and submit the change for approval via a workflow approval route	Complete reports library available with a user-friendly report writer	Track staff time worked as well as breaks and meal periods	Clock in/out via web portal, smartphone app or biometric time clock hardware	Mobile punch with GPS punch tracking	Track employee time off benefits (i.e. usage of sick days, vacation and PTO)	Employee Time Off Request functionality with multilevel manager approval workflows	Track employee schedules and implement rounding rules	Time Card Alerts with approaching overtime thresholds	Full ability to run reports and create custom reports
Namely www.namely.com	•	•	•	•	•	•	•	•	•		•			•				•
TriNet www.trinet.com	•	•	•	•	•	•	•	•	•		•			•	•	•	•	•
Accu Data Workforce Solutions www.accudatapayroll.com	•	•	•	•	•	•	•	•	•		•	•	•	•	•	•	•	•
ADP www.adp.com	•	•	•	•	•	•	•	•	•		•	•	•	•	•	•	•	•

	BENEFITS ADMINISTRATION					HUMAN RESOURCES									
	Manage employee benefits offered to employees (i.e., medical, dental, life insurance, 401k)	Affordable Care Act compliance with employee benefit eligibility tracking.	Affordable Care Act compliance reporting (forms 1094/1095)	Open Enrollment capabilities via employee self-service portal.	Direct connection with benefits carrier for streamlined employee enrollment and unenrollment	Employee Performance Evaluations	Certification tracking with email notification functionality for upcoming expiration dates.	Track training, company assets, employee contacts, prior employment, skills, and awards	Unlimited employee document storage	OSHA incidents tracking with required reporting available as a standard.	Employee notes	Disciplinary actions	Employee On-Boarding Wizard* for New Hires	All information is kept within the software and never purged.	Vendor Comments/Additional Services Offered
	•	•	•	•	•	•	•	•	•	•	•	•	•	•	
	•	•	•	•	•	•	•	•	•	•	•	•	•		TriNet is a leading provider of a comprehensive human resources solution for SMBs. Our HR solution includes services such as payroll processing, human capital consulting, employment law compliance and employee benefits, including health insurance, retirement plans, and workers compensation insurance. Our services are delivered by our expert team of HR professionals and enabled by our proprietary, cloud-based technology platform.
	•	•	•	•	•	•	•	•	•	•	•	•	•	•	For more than 30 years, Accu Data's focus has been on how to best serve our clients. Together, our leadership has a combined 70+ years of professional financial experience that we put to work for each and every one of our clients. The secret to our continued success relies on our intense focus on the three principles that our company was founded on: to provide uncommon and uncompromising service, cutting-edge technology and offer the right solutions at the right price.
	•	•	•	•	•	•	•	•	•	•	•	•	•	•	ADP offers multiple solutions for varying sizes of businesses. In order to identify a solution that best fits your requirements, a consultation by one of our sales professionals is suggested.

*http://www.hkpayroll.com/wp-content/uploads/2016/06/iSolved-Onboarding-Wizard-Employee.pdf